

## Service Unit Girl Advisory Board (GAB) Advisor

### Summary

The Service Unit Girl Advisory Board (GAB) Advisor plays an important role by engaging and mentoring older Girl Scouts to be actively involved in the planning and implementation of service unit activities and events. The GAB Advisor provides the opportunity for Cadette, Senior, and Ambassador Girl Scouts to confirm that service unit activities and events provide, support and promote the Girl Scout Leadership Experience (GSLE).

### Responsibilities/Duties

- Support the Service Unit Event Representative in planning and hosting program events and activities for girls (i.e. Cookie Rally, World Thinking Day).
- Attend and actively participate in regular service unit meetings to share the needs and opinions of GAB members, as well as convey messages from the service unit to the GAB members.
- Work with council staff to ensure all girls participating in GAB are currently registered members of Girl Scouts.
- Mentor new GAB participants in best practices and GSLE.
- Ensure girls are aware of leadership and service awards and how to achieve them
  - Leader in Action (LIA), Program Aid (PA), Counselor in Training (CIT), Volunteer in Training (VIT)

### Benefits of Service

#### Marketable Skills

- Leadership
- Public Speaking - Facilitator
- Organization - Time Management
- Team Building
- Personnel & Conflict Management
- Delegation
- Volunteer Coordination
- Personal Integrity
- Working with youth

#### Personal Enrichment

- Foster a greater understanding of the beliefs of the Girl Scout Movement
- Participate in a national and international organization
- Network opportunities
- Involvement opportunities in local, county and state activities
- Mentoring experience
- Discover outlets for creative expression
- Fulfill a desire to be helpful and make a difference in the lives of girls and adults
- Promote equality, diversity, antiracist and be an adaptable individual committed to building a forward-looking volunteer network

## Term of Appointment

Appointed by Membership Support Specialist and reappointment based on annual evaluation. This position is a minimum two-year commitment and is renewable for a second consecutive term, for a total of four (4) years of service. The Girl Scouts of Utah council, in conjunction with the service unit team, will perform an annual evaluation of each service unit team member.

Once appointed to the position, volunteer will receive an email with instructions on how to access Looker.\* Volunteer will lose access to Looker once they leave the position.

Transition into or from the service unit positions take place in July-August. Whenever leaving this position, the volunteer needs to complete all outstanding position requirements and/or provide their Membership Support Specialist with details of all incomplete tasks/requirements and all related documents before departure. Service Unit debit card is given to Service Unit Finance Representative, if applicable.

## Council Support

- Membership Support Specialist
- Volunteer Support Manager
- Recruitment Manager
- Program Department
- Training & Development Coordinator
- Marketing/Communications Department
- Customer Care Department

## Resources

- Service Unit Guidebook
- Service Unit Planning Packet
- Service Unit Budget
- Girl Scouts of Utah Council Sponsored Event Packet – Events Program Manual
- Volunteer Essentials
- GSU Volunteer Essentials Policies
- Safety Activity Checkpoints
- Looker\*

*\*Looker is an online program that Girl Scouts of Utah utilizes to obtain membership information. Girl Scouts of Utah is releasing restricted data to volunteers for their use in their Girl Scout volunteer capacity. Any unauthorized disclosure/distribution of such data, including but not limited to addresses, phone numbers, email, etc. for any reason other than Girl Scout business is prohibited. The violation of disclosing any such Girl Scout data may result in the termination of their volunteer service for Girl Scouts of Utah. Once a new volunteer has been appointed to a service unit position in our membership database (Salesforce), the next day they automatically have access to Looker. When a volunteer is removed from their position in Salesforce, their access is removed by the next day.*