

Cookie Open Office Hours

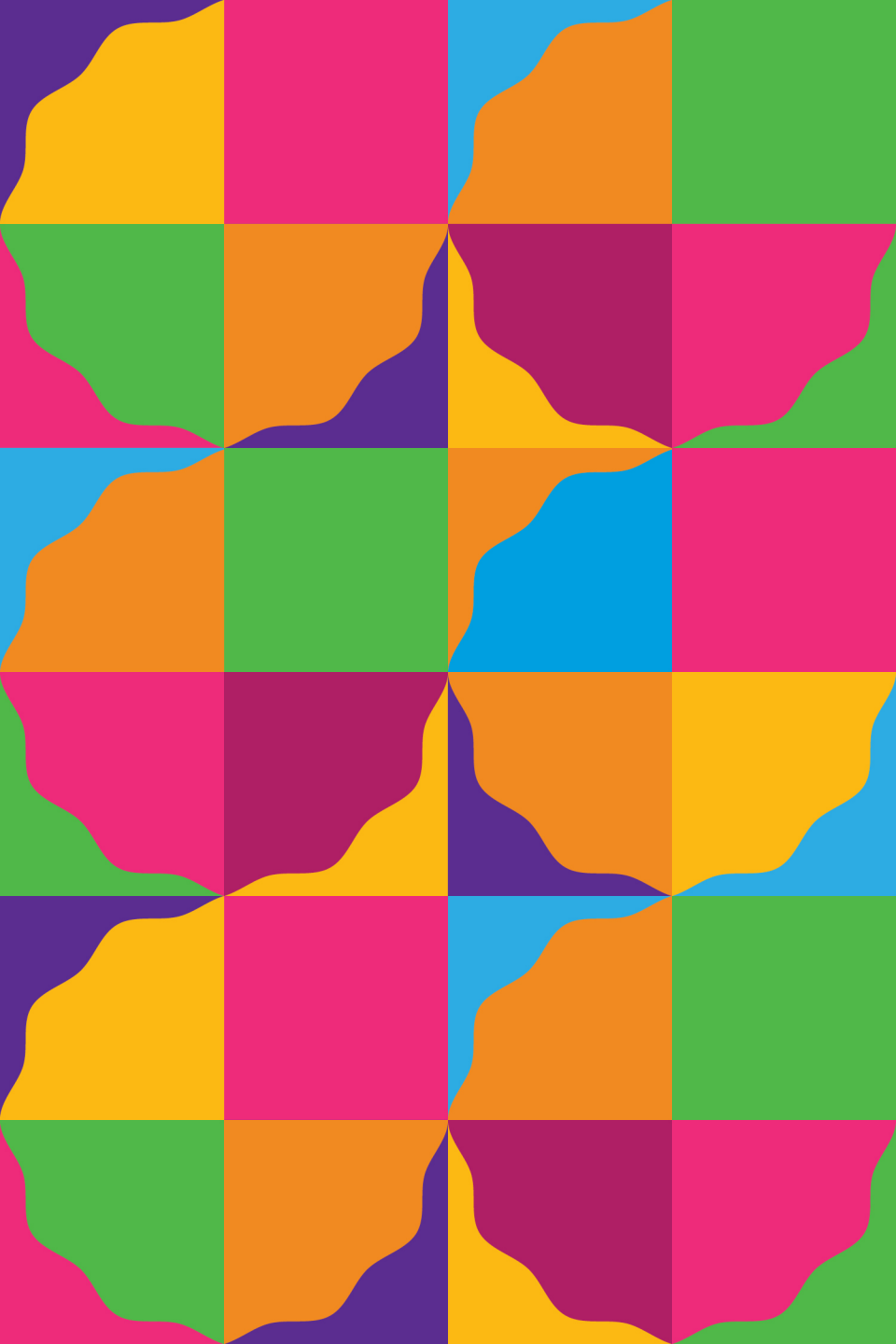
March 27, 2024





Cookie Program Wrap Up



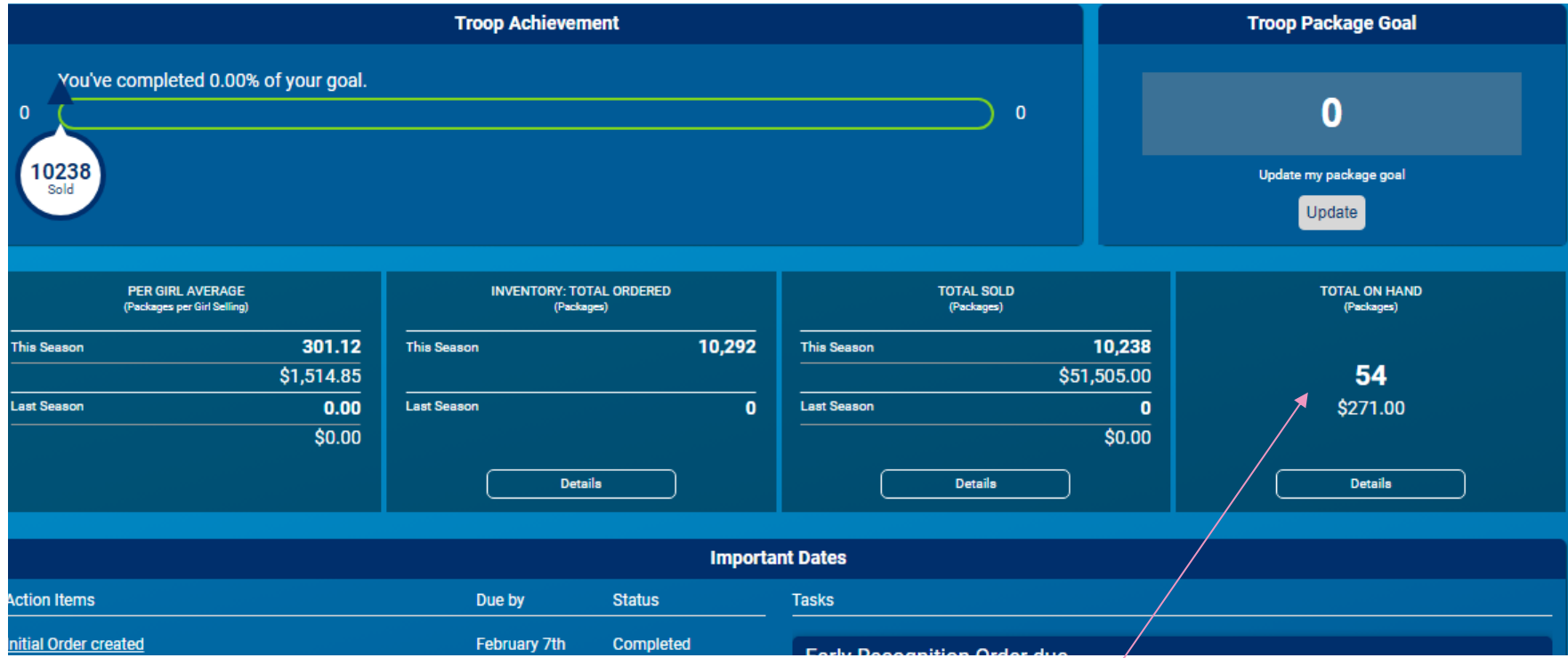


- 1. Assign all on-hand inventory**
- 2. Record all Payments**
- 3. Create Recognition Orders**

Cookie Transfers

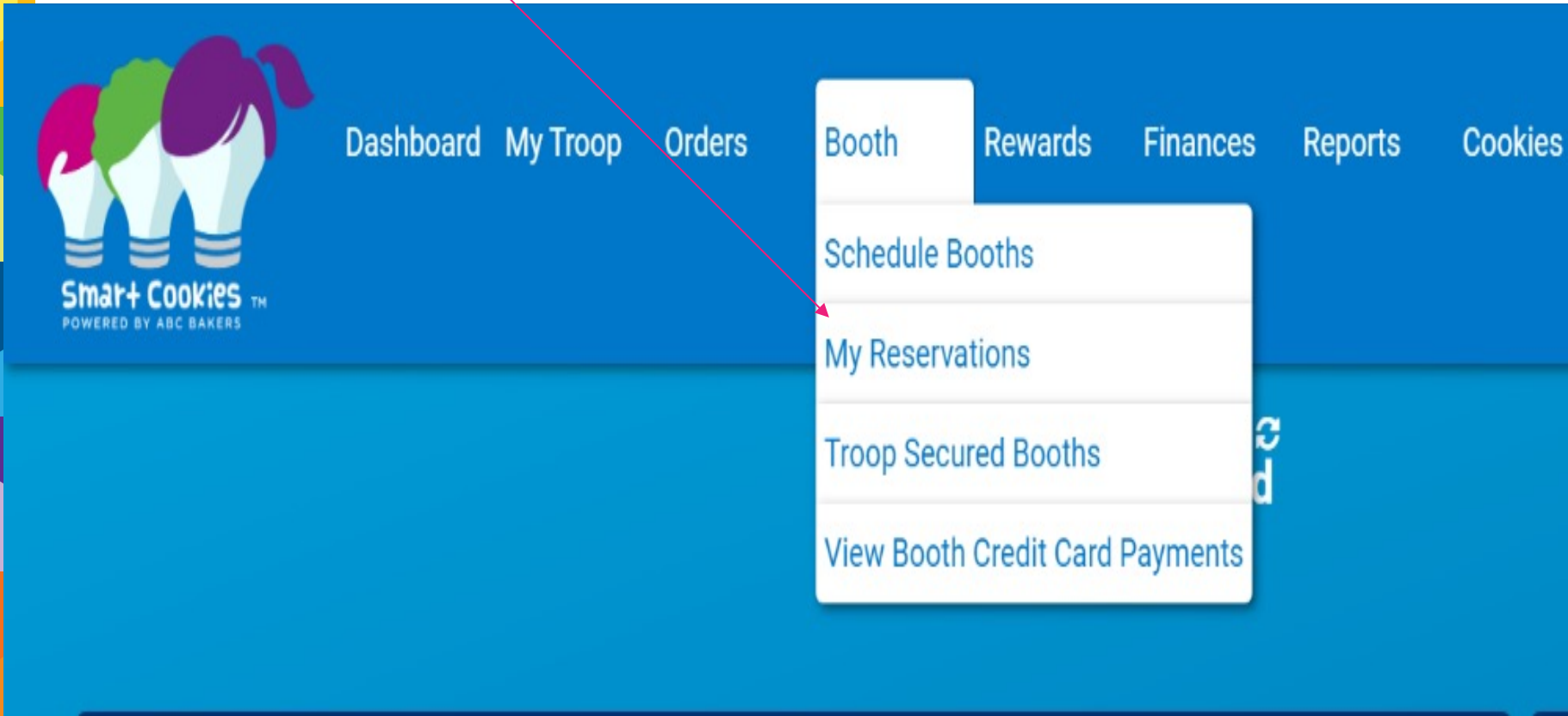


Troop On Hand Inventory



Assign inventory to girls through the Smart Booth Divider or Troop to Girl transfers.

Assigning Booth Cookies > My Reservations



The screenshot shows the Smart+ Cookies dashboard interface. On the left is the logo for Smart+ Cookies, featuring three stylized cookies in pink, green, and purple, with the text "Smart+ Cookies™" and "POWERED BY ABC BAKERS" below it. The main navigation bar includes the following items: Dashboard, My Troop, Orders, Booth, Rewards, Finances, Reports, and Cookies. The "Booth" item is selected, and a dropdown menu is open, listing the following options: Schedule Booths, My Reservations, Troop Secured Booths, and View Booth Credit Card Payments. A red arrow points from the "Assigning Booth Cookies > My Reservations" title to the "My Reservations" option in the dropdown menu.



Smart Booth Divider

Click on 3 dots at end of data row to find Booth Details – **Smart Booth Divider** – Remove Reservation

10 Results

Search

Show Confirmed Reservations Show Pending or Denied Reservations Booths left to distribute

STORE	ADDRESS	CITY	ZIP CODE	DATE	TIME	PREMIUM	TYPE	STATUS	QTY SOLD	TOTAL	
Chick-Fil-A	10975 Johns Hopkins Rd.	Laurel	20723	Feb 20	06:00 PM - 06:30 PM	<input checked="" type="checkbox"/>	FCFS		0	0	⋮
Bosco's	White Marsh Mall	White Marsh	21236	Jan 20	10:00 AM - 02:00 PM	<input type="checkbox"/>	FCFS		0	0	⋮
Farmer's Market	12165 Clarksville Pike	Clarksville	21029	Jan 21	10:00 AM - 02:00 PM	<input type="checkbox"/>	FCFS		0	0	⋮
Chick-Fil-A	10975 Johns Hopkins Rd.	Laurel	20723	Jan 01	04:00 PM - 07:00 PM	<input checked="" type="checkbox"/>	FCFS		0	0	⋮
Chrissy's Pet Store	1234 Midlothian Village Parkway	Midlothian	23112	Oct 07	10:00 AM - 12:00 PM	<input type="checkbox"/>	TROOP_SECURED				⋮

Booth Details Smart Booth Divider Remove Reservation

Booth Details: **Smart Booth Divider**: Remove Reservation

Divide any remaining packages in red

< Troop Reservations

Smart Booth Divider Distributed Sales

Booth Summary (Packages)

Ukrope
8640 Pulaaki Highway
Rosedale MD, 21237
Saturday, January 20
12:00 PM - 02:00 PM

Total Left to Distribute
13
You MUST distribute all the packages sold to the girls in your troop.

Total Distributed
155

Total Sold
168
\$680.00

CShare	TAL	SMR	LEM	SB	TM	PBP	CD	PBS	GFT	TRACKED CS
5	15	25	20	11	27	16	22	19	8	0

Cancel Distribution

Edit Booth Sales

5 Girls

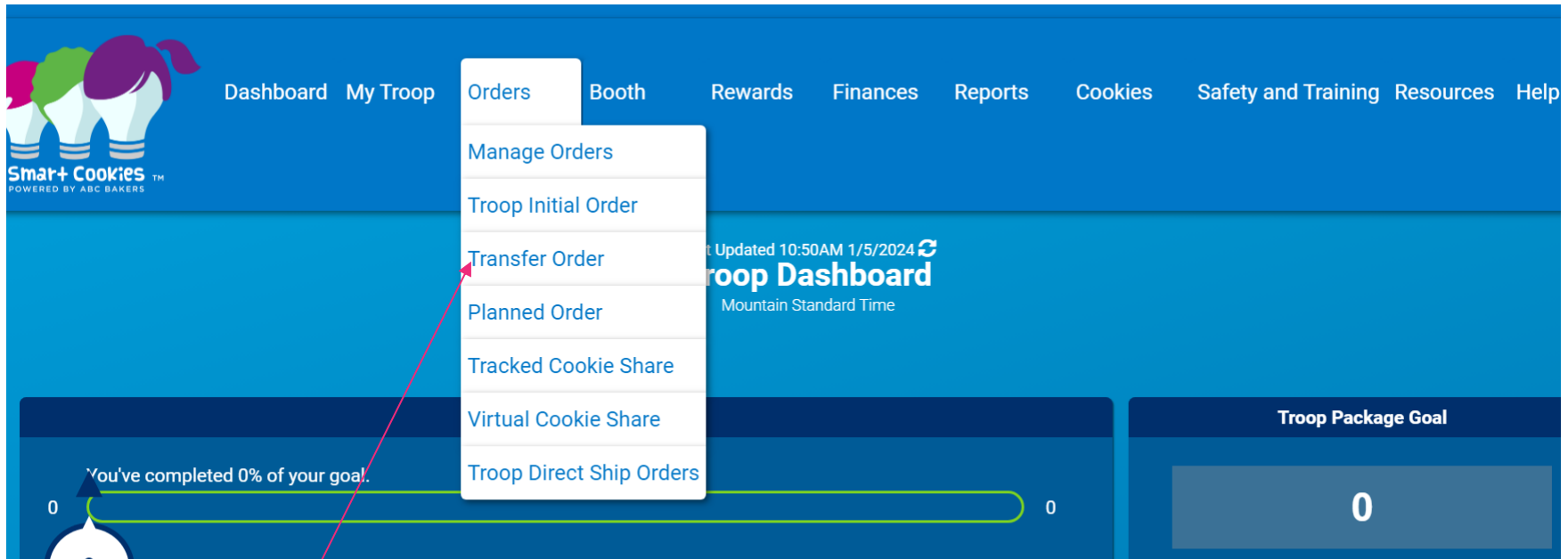
[Clear All](#)

GIRL_NAME	CShare	TAL	SMR	LEM	SB	TM	PBP	CD	PBS	GFT	TRACKED CS	PACKAGES
Faye Hill	1	3	5	4	2	5	3	4	3	1	0	31
Lisa Cohen	1	3	5	4	2	5	3	4	3	1	0	31
Mona Griffin	1	3	5	4	2	5	3	4	3	1	0	31
Shannon Gonzalez	1	3	5	4	2	5	3	4	3	1	0	31
Susan Myers	1	3	5	4	2	5	3	4	3	1	0	31
Packages left to distribute	0	0	0	0	1	2	1	2	4	3	0	13
Troop Total	5	15	25	20	10	25	15	20	15	5	0	155

Edit Girls

Save

Navigate to Orders > Transfer Order



The screenshot shows the Smart+ Cookies Troop Dashboard. The navigation menu at the top includes: Dashboard, My Troop, Orders, Booth, Rewards, Finances, Reports, Cookies, Safety and Training, Resources, and Help. The 'Orders' menu is open, showing options: Manage Orders, Troop Initial Order, Transfer Order (highlighted with a red arrow), Planned Order, Tracked Cookie Share, Virtual Cookie Share, and Troop Direct Ship Orders. The dashboard also displays a progress bar for 'You've completed 0% of your goal.' and a 'Troop Package Goal' section with a value of 0. The page is updated 10:50AM 1/5/2024 Mountain Standard Time.

Types of Transfers:

Troop to Girl, Girl to Girl, Girl to Troop, Troop to Troop

Note: Booth Cookies Vs. Physical Packages










Transfer Order

TYPE OF TRANSFER:
Troop to Girl

From: SERVICE UNIT 654 TROOP 102
Quantity: 2955 Packages Contact: Chris McDaniel | | centralmaryland.troop@outlook.com

To: SERVICE UNIT 654 TROOP 102 GIRL Shannon Gonzalez
Quantity: 500 Packages Contact: Catherine Smith | (804) 614-9999 | ccas1371@gmail.com

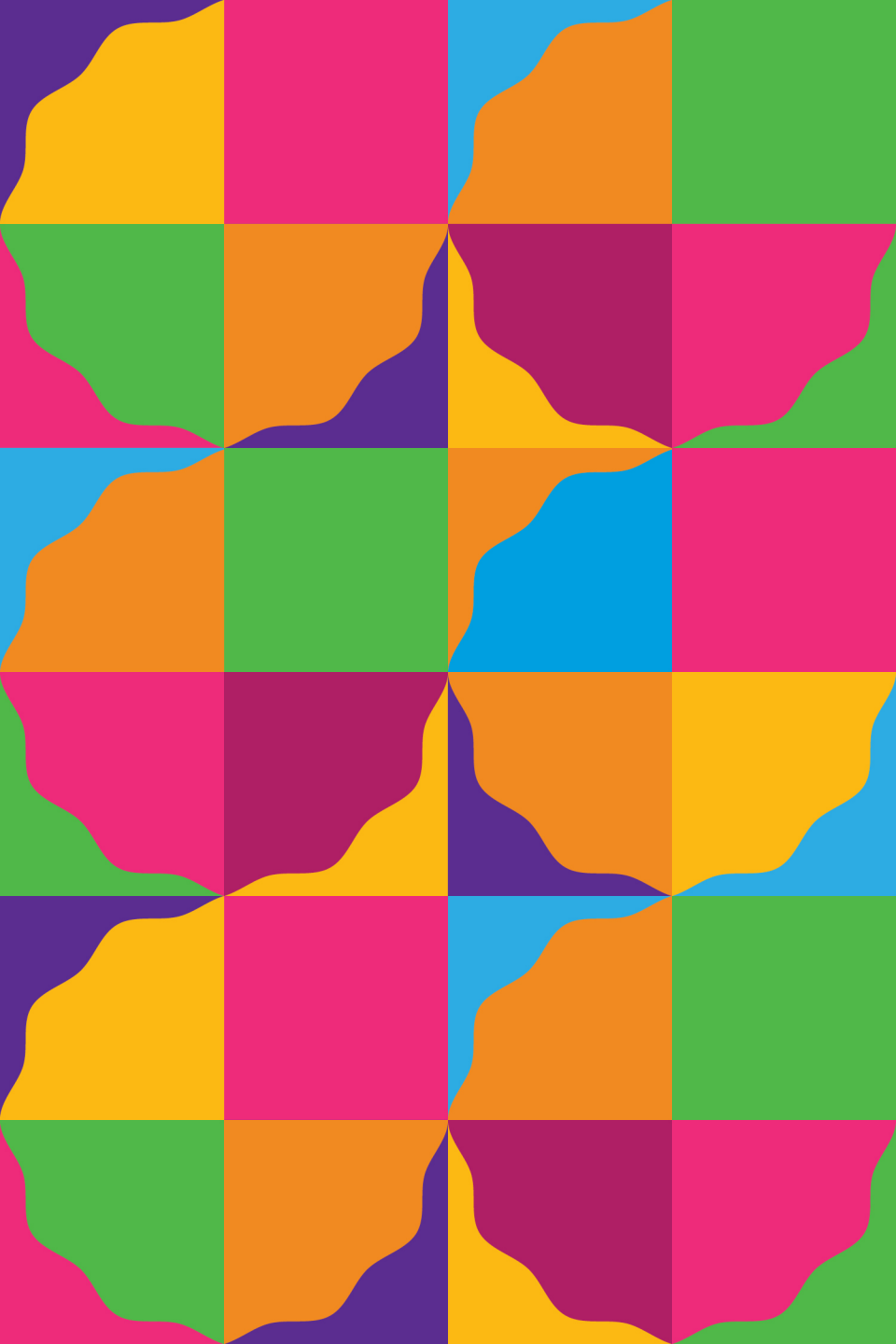
Clear Order

			PACKAGES	BOOTHS PACKAGES
	Thanks-A-Lot	\$40.00	<input type="text" value="5"/>	<input type="text" value="5"/>
	S'mores	\$40.00	<input type="text" value="5"/>	<input type="text" value="5"/>
	Lemonades	\$40.00	<input type="text" value="5"/>	<input type="text" value="5"/>
	Shortbread	\$40.00	<input type="text" value="5"/>	<input type="text" value="5"/>
	Thin Mints	\$40.00	<input type="text" value="5"/>	<input type="text" value="5"/>
	Peanut Butter Patties	\$40.00	<input type="text" value="5"/>	<input type="text" value="5"/>
	Caramel deLites	\$40.00	<input type="text" value="5"/>	<input type="text" value="5"/>
	Peanut Butter Sandwich	\$40.00	<input type="text" value="5"/>	<input type="text" value="5"/>
	Gluten Free Trios	\$50.00	<input type="text" value="5"/>	<input type="text" value="5"/>
Totals		\$370.00	45	45

Order Notes
"Packages" are for Shannon's Door to Door sales. The "Booth Packages" are for her Booth event this Saturday.

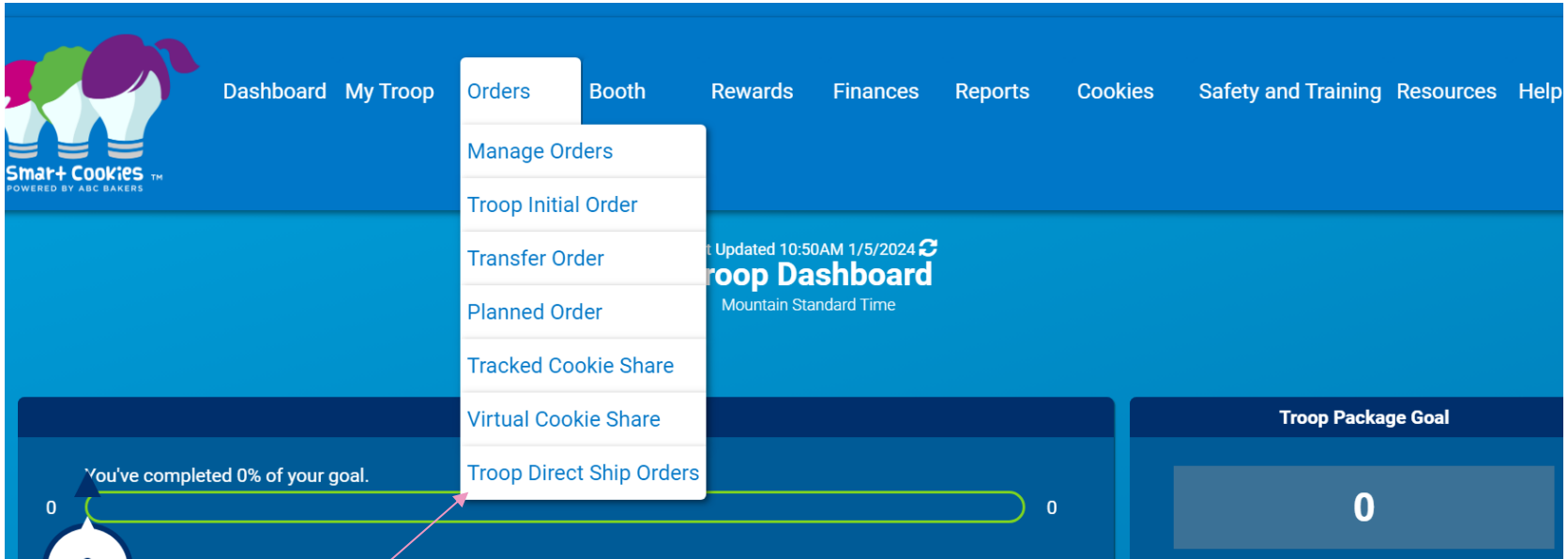
Save

Girl Packages or Booth Packages



Troop Direct Ship

Orders > Troop Direct Ship



Direct Ship Orders from the GSUSA Cookie Finder

Distribute to Girls – (at bottom of screen)

Troop Direct Ship Orders

Mountain Standard Time

4 Results

Search By Keyword

From To

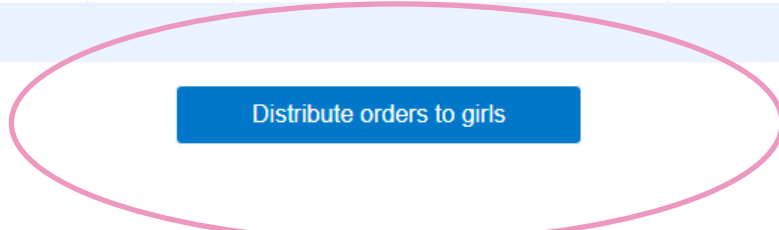
DATE	ORDER #	Customer Name	Customer Address	Status	CShare	ADV	TY	LEM	TRE	TM	PBP
3/20/2024	112241431		Pending distribution	0	2	2	5	0	2	8
3/11/2024	110277588		Pending distribution	0	0	0	0	0	3	0
3/8/2024	108727586		Pending distribution	0	0	0	0	1	3	3

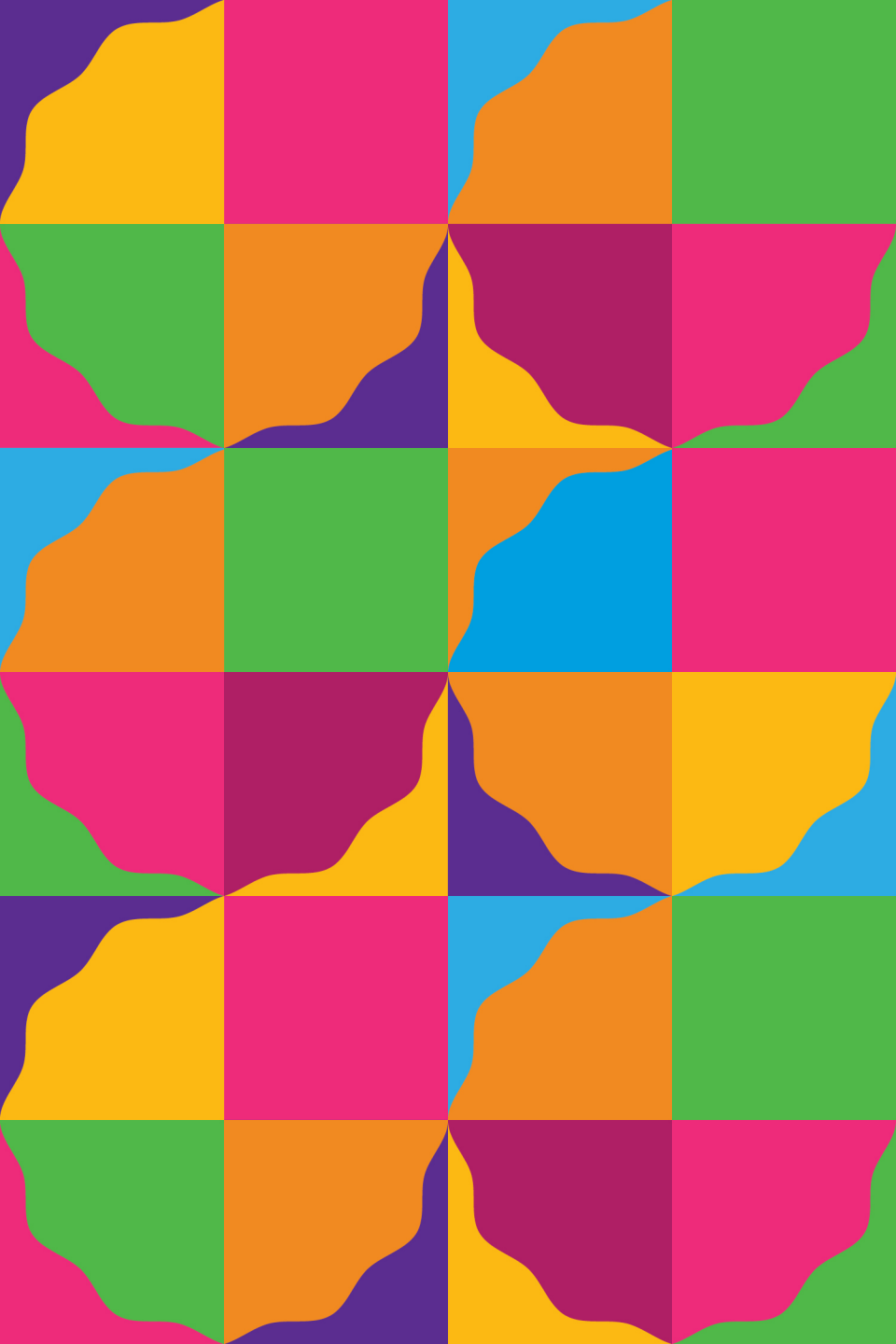
< 1 >

[Export to Excel](#)

Summary

CShare	ADV	TY	LEM	TRE	TM	PBP	CD	PBS	GFC	PACKAGES	TOTAL \$
0	4	2	5	2	8	12	12	8	3	56	283.00





Record Girl Payments

Finance tab

The screenshot shows the Smart+Cookies website interface. At the top, a navigation bar includes links for Dashboard, My Troop, Orders, Booth, Rewards, **Finances**, Reports, Cookies, Safety and Training, Resources, and Help. A red arrow points to the 'Finances' tab, which has a dropdown menu showing 'Financial Transactions'. Below this is the 'Manage Financial Transactions' section, with 'Troop Transactions' and 'Girl Transactions' tabs. The 'Girl Transactions' tab is highlighted with a pink box. A table below shows a list of transactions with columns for Transaction #, District, Service Unit, Troop, Bank, Date, Type, Amount, and Ref #. A red arrow points to the 'Add Girl Transaction' button at the bottom left of the interface.

Dashboard My Troop Orders Booth Rewards **Finances** Reports Cookies Safety and Training Resources Help

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POWERED BY ABC BAKERS™

Manage Financial Transactions

Troop Transactions **Girl Transactions**

Drag a column header here to group by that column

Transaction #	District	Service Unit	Troop	Bank	Date	Type	Amount	Ref #
CT112988751	No Specified District	Council-wide	5001	Girl Delivery Credit Card	3/27/2024	ACH Deposit	\$45.00	3185548

Sum: \$33,874

20 30 40 50 Page 1 of 34 (674 items) 1 2 3 4 5 ...

+ Add Girl Transaction

Add a Girl Transaction

Add Girl Payments to Troop

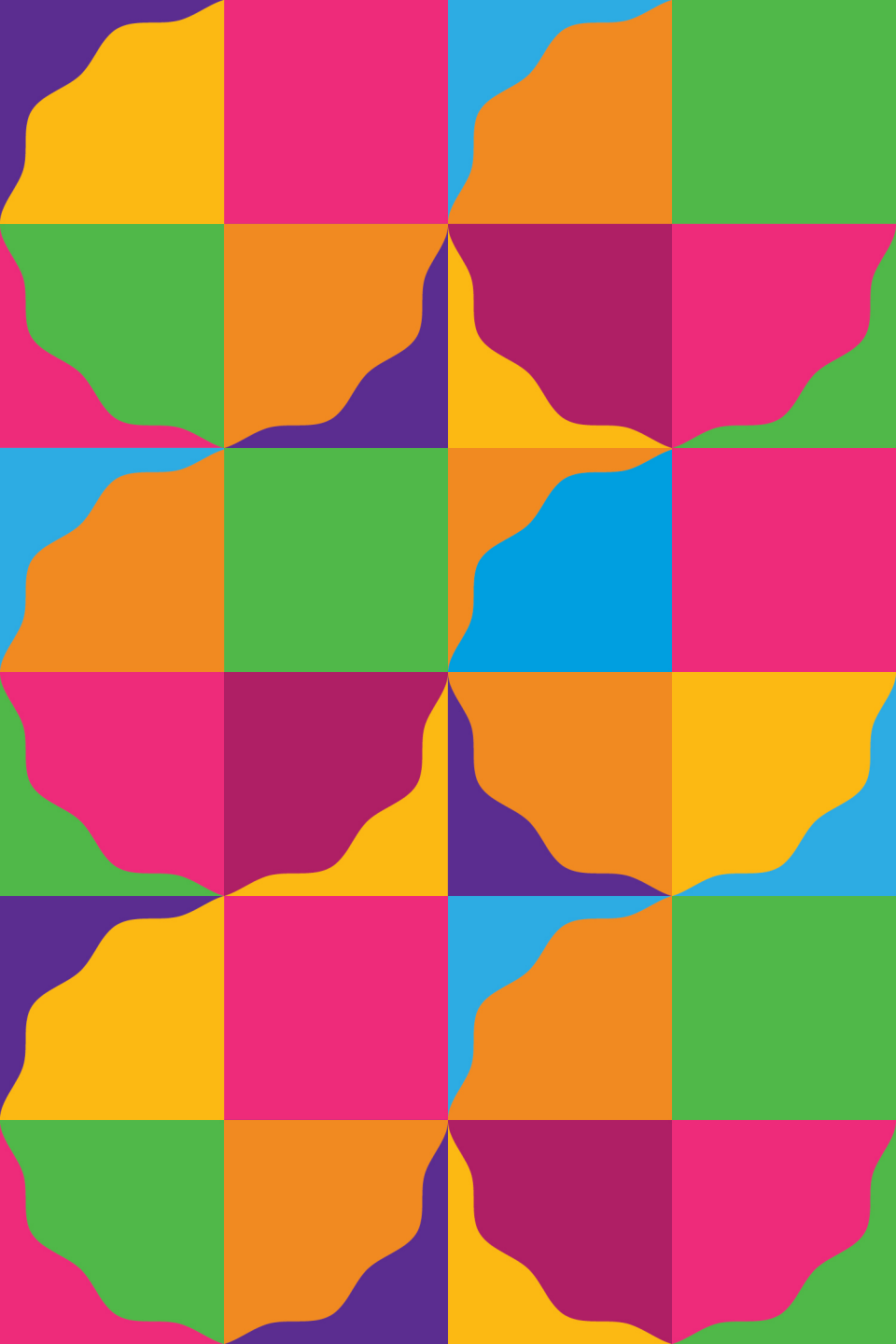
No Specified District	Council-wide	5001	Magnolia Clawson	3/21/2024	Cash	\$11.00
-----------------------	--------------	------	------------------	-----------	------	---------

No	3134865
No	3134093

Add Girl Transaction

Girl*	Type*	Payment Method*
<input type="text" value="(Choose)"/>	<input type="text" value="Select Transaction Type"/>	<input type="text" value="None"/>
Transaction Date*	Amount*	Reference
<input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>
Notes		
<input type="text" value=""/>		

Scout Cookies™ and the Trefoil Design, are owned by Girl Scouts of the USA.



Reports

Save Final Reports

- Girl Balance Summaries
- Troop Balance Summary
- Recognition Summary by Girl
- Digital Cookie All Orders Report



Troop Balance Summary

The screenshot displays the Smart+Cookies web application interface. At the top, there is a blue navigation bar with the Smart+Cookies logo on the left and a menu of options: Dashboard, Orders, Booth, Delivery, Rewards, Finances, Reports, My Council, and Safety and T. The Reports menu is open, showing sub-options for Current and Archived. Below the navigation bar, the Reports section is visible, featuring a 'Popular Reports' list and a 'Report Categories' list. A blue arrow points from the 'Reports' menu item in the navigation bar to the 'Troop Balance Summary' link in the Popular Reports list. Another blue arrow points from the 'Booths' category in the Report Categories list to the 'Troop Balance Summary' link in the Popular Reports list. The Reports list includes: Available Booth Sale Summary, Bank Export, Booked Booth Sales Summary, Booth Extras, Booth Sale Location, Booth Sales Credit Card Transactions Export, Council Setup Issues, and Cupboard Activity Summary.

Smart+Cookies™
POWERED BY ABC BAKERS

Dashboard Orders Booth Delivery Rewards Finances Reports My Council Safety and T

Help

Current
Archived

Reports

Popular Reports

- Booked Booth Sales Summary
- Cupboard Demand Detail
- Cupboard Inventory
- Girl Balance Summary
- Girl Cookie Order Details
- Planned Order Report
- Planned Order Report w/Signature
- Troop Balance Summary
- Troop Initial Order
- Troop On Hand Inventory

Report Categories

- Booths
- Finance
- Entity
- Orders
- Inventory & Delivery
- Rewards

Reports

- Available Booth Sale Summary
- Bank Export
- Booked Booth Sales Summary
- Booth Extras
- Booth Sale Location
- Booth Sales Credit Card Transactions Export
- Council Setup Issues
- Cupboard Activity Summary

Troop Balance Summary shows all cookies transferred in and out of the troop inventory as well as all financial transactions credited to the troop.

Troop Balance Summary - Smart Cookies

		Main Plan:	Main Recognition Plan		
Received:	Initial Order Received	<u>Cs/Pkgs</u>	387/0		
	Damages		0/0		
	Total Received		387/0		
	CookieShare		0/4		
	Smart Cookies Direct Ship		27/8		
Transfers In:	<u>Date</u>	<u>Trans #</u>	<u>Ref #</u>	<u>Transferred From</u>	<u>Cs/Pkgs</u>
	02/29/24	920		Cupboard: GSSN Service Center -Reno	125/0
	03/22/24	7142		Cupboard: GSSN Service Center -Reno	10/0
	03/24/24	7934		Troop: 1473	14/4
	03/24/24	7953		Troop: 1473	34/4
	03/24/24	7958		Troop: 1473	10/8
	03/24/24	7975		Troop: 1473	0/1
	Total Transfers In:				194/5
Transfers Out:	<u>Date</u>	<u>Trans #</u>	<u>Ref #</u>	<u>Transferred To</u>	<u>Cs/Pkgs</u>
	03/20/24	6815		Troop: 1473	-126/0
	03/24/24	7938		Troop: 1473	-18/0
	03/24/24	7985		Troop: 1473	-10/8
	Total Transfers Out:				-154/8
Total Pkgs Sold (not including Gluten Free):	5,262			Total Cases Sold (not including Gluten Free):	439
Total Gluten Free Pkgs Sold:	195			Total Gluten Free Cases Sold:	16

Troop Balance Summary - Smart Cookies

Total Pkgs Sold (not including Gluten Free): 5,262

Total Cases Sold (not including Gluten Free): 439

Total Gluten Free Pkgs Sold: 195

Total Gluten Free Cases Sold): 16

Sales Amounts Troop \$\$ \$5,457.00

Page: 2
Date: 3/27/2024

**ABC Smart Cookies
Troop Balance Summary**

Council \$\$ \$27,285.00
Total Sales \$\$ \$32,742.00

Finances:

<u>Date</u>	<u>Trans #</u>	<u>Ref #</u>	<u>Bank Name</u>	<u>Type</u>	<u>Amount</u>
2024-03-16	CT11147726	3095873	Girl Delivery Credit Card	ACH Deposit	\$24.00
	9				
2024-03-25	S112942011	S112942011	Smart Cookies Direct	Direct Ship Direct Deposit	\$36.00
2024-03-25	S112946291	S112946291	Smart Cookies Direct	Direct Ship Direct Deposit	\$24.00
2024-03-25	S112961067	S112961067	Smart Cookies Direct	Direct Ship Direct Deposit	\$24.00
Total Finances:					\$14,027.00

Uncollected Debts:

<u>Date</u>	<u>Trans #</u>	<u>Ref #</u>	<u>Bank Name</u>	<u>Type</u>	<u>Amount</u>
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Total Uncollected Debts:

Signature:

Balance \$13,258.00

Girl Balance Summary



Dashboard Orders Booth Delivery Rewards Finances Reports My Council Safety and Training R

Help

Reports

Current

Archived

Report Criteria

Popular Reports

- [Booked Booth Sales Summary](#)
- [Cupboard Demand Detail](#)
- [Cupboard Inventory](#)
- [Delivery Station Order Detail](#)
- [Girl Balance Summary](#)
- [Girl Cookie Order Details](#)
- [Planned Order Report](#)
- [Planned Order Report w/Signature](#)
- [Troop Balance Summary](#)
- [Troop Initial Order](#)

Report Categories

- Booths
- Finance
- Entity
- Orders
- Inventory & Delivery
- Rewards

Reports

- Dot Sheets by Delivery Station
- Financial Transaction Summary
- Girl Balance Summary
- Girl Cookie Order Detail Summary
- Girl Cookie Order Details**
- Girl Cookie Order Summary
- Girl Cookie Totals Summary
- Girl Deposit Summary
- Girl Entity Parent Data Changes
- Girl Information Export
- Girl Initial Order
- Girl Online Goal Report
- Incomplete Recognition Orders
- M8X Ticket / Order Reference Summary
- No Orders Listing


[Preview It](#)

[Report Info](#)

[Add to Favorites](#)

[Go To Report](#)

Girl Balance Summary



Dashboard Orders Booth Delivery Rewards Finances **Reports** My Council Safety and Training R

Help

Current

Archived

Report Criteria

Girl Balance Summary

Council

ServiceUnit

Troop

Girl Name

Balance Range

Balance

Select View Type

Troop Search:

[Go to Report Listings](#) [Reset](#)

[View Report](#)

Girl Balance Summary report - Smart Cookies

Date: 3/7/2024

Girl Balance Summary

Troop Desc 5001

Girl Name [REDACTED]

Grade Level Eleven

GSUSAID 103377105

Packages

Cookie Share Sales

2

Cookie Sales Initial Orders

60

Smart Cookies Direct Ship

6

Booth Transfers IN

OrderID	Details	Ref Number	Amount
0000720	To: Amelia [REDACTED], FROM: Troop: 5001		43

Total 43

Transfers OUT

OrderID	Details	Ref Number	Amount

Total 0

Finance Transactions

OrderID	Details	Ref Number	Amount

Girl Balance Summary

Total 43

Transfers OUT

OrderID	Details	Ref Number	Amount

Total 0

Finance Transactions

OrderID	Details	Ref Number	Amount
S88548104	Type: Direct Ship Direct Deposit; Payment method: Credit Card	S88548104	\$40.00
CG91415230	Type: Payment; Payment method: Credit Card	1635471	\$127.00
CG95499336	Type: Payment; Payment method: Credit Card	2153180	\$191.00
CG10470277 0	Type: Payment; Payment method: Credit Card	2701131	\$30.00

Total \$388.00

Total Transfers

0

Total Collected

\$348.00

Total Cookies Ordered

60

Total Money Owed

\$302.00

Packages Credited for Booth Sales

43

Total Packages Sold

111

Signature: _____

Balance:

(\$46.00)

A negative balance indicates that the girl has taken more payments than cookies assigned. Look for unassigned Donation orders or Girl Delivery orders that have not been filled.

Reports

Smart Cookies = Girl Cookie Order Details

Digital Cookie = All Orders Report

Page: 3
 Date: 3/6/2024
 11:39:32 AM

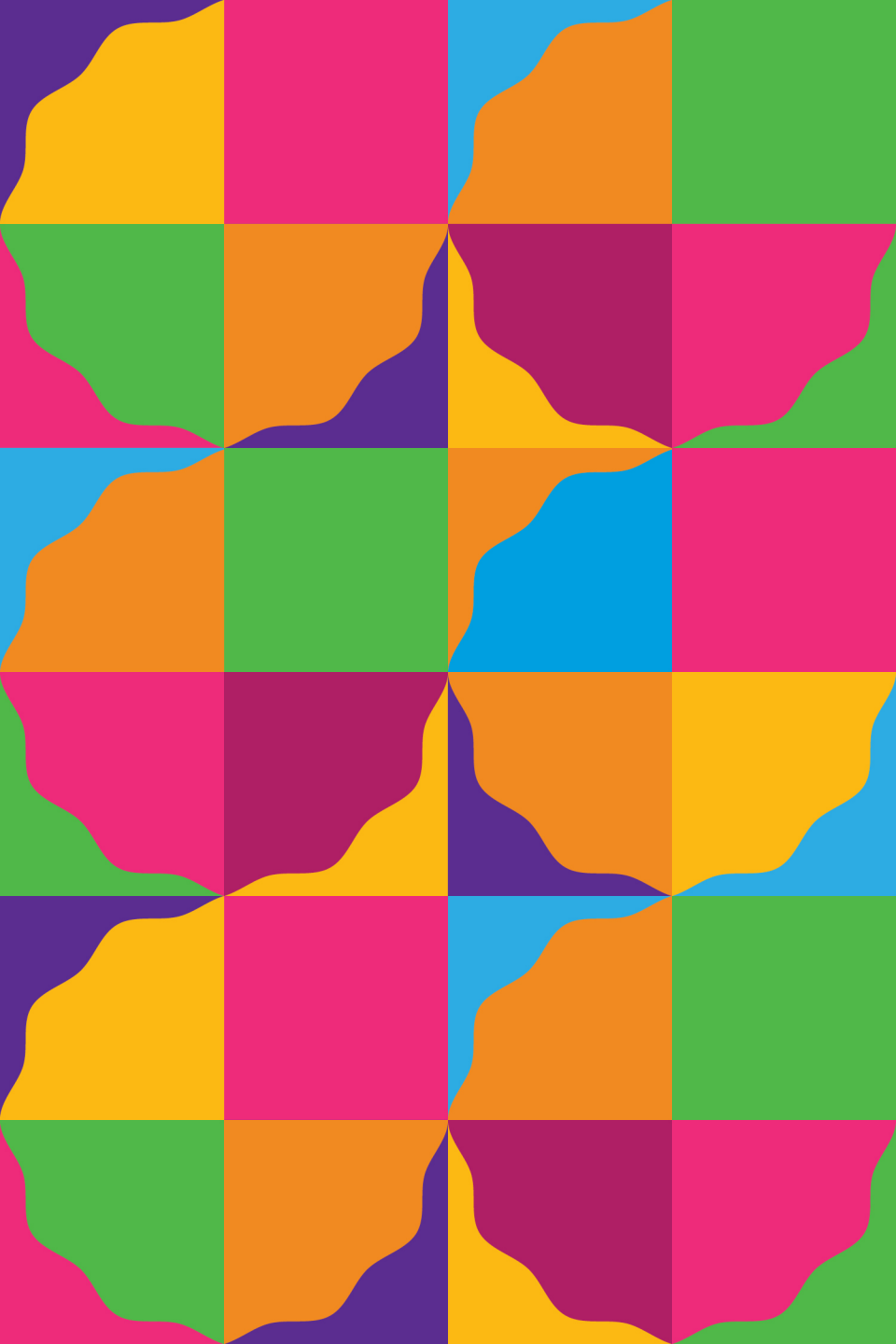
**ABC Smart Cookies
 Girl Cookie Order Details**

Girl Scouts of Utah

Su: Council-wide Troop: 5001 Girl Name: [Redacted] Grade Level: 6 GSUSAID: 108574440

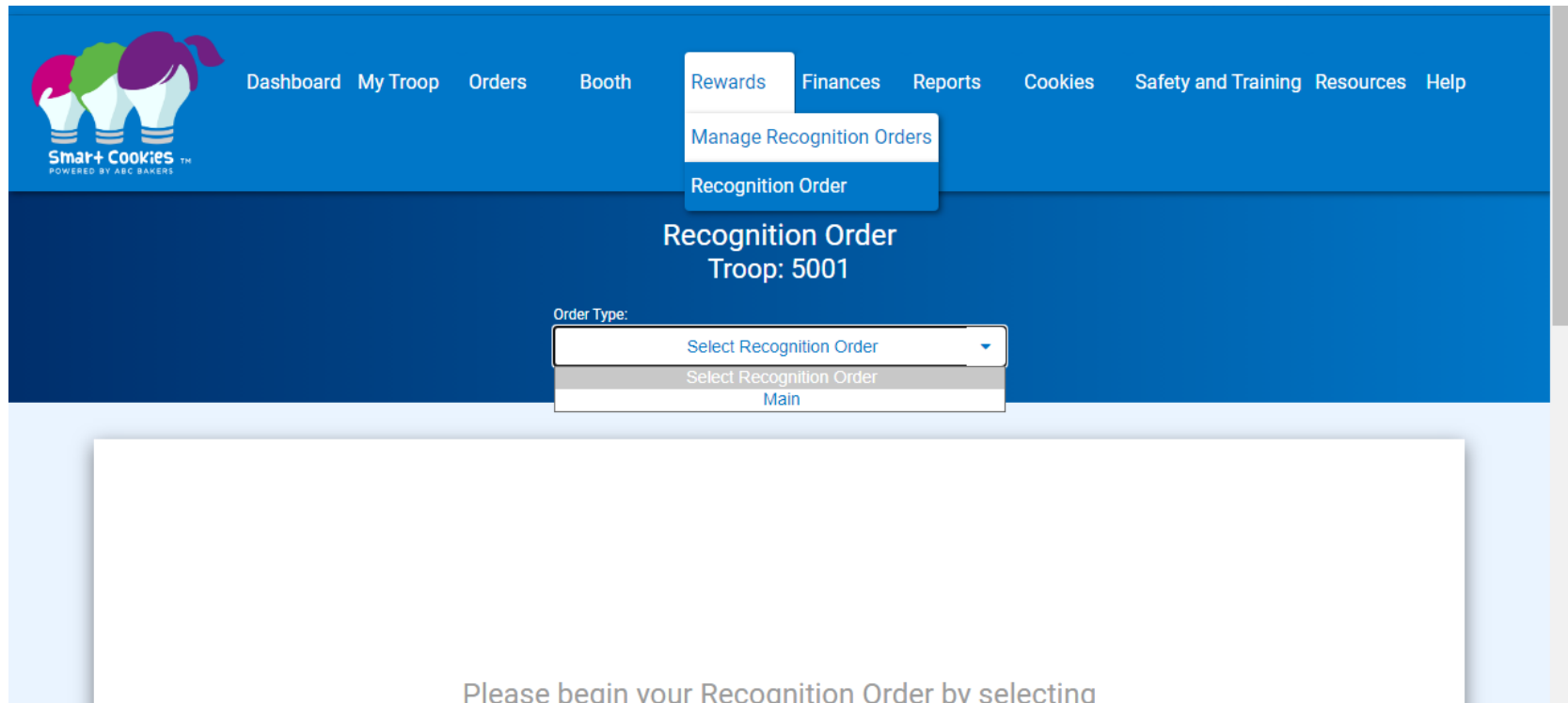
Order #	Date	Type	INCL in IO	Ref #	CShare Ca/Pkgs	ADV Ca/Pkgs	TY Ca/Pkgs	LEM Ca/Pkgs	TRE Ca/Pkgs	TM Ca/Pkgs	PBP Ca/Pkgs	CD Ca/Pkgs	PBS Ca/Pkgs	GFC Ca/Pkgs	Total Ca/Pkgs
100065281	02/18/2024	Girl Delivery	N	100065281	0/0	0/0	0/0	0/0	0/0	0/5	0/1	0/0	0/0	0/2	0/8
100642396	02/18/2024	Girl Delivery	N	100642396	0/0	0/1	0/0	0/0	0/0	0/2	0/1	0/1	0/0	0/0	0/5
100781626	02/19/2024	Girl Delivery	N	100781626	0/0	0/0	0/0	0/1	0/0	0/1	0/2	0/2	0/0	0/0	0/6
101700118	02/22/2024	Girl Delivery	N	101700118	0/0	0/0	0/0	0/0	0/0	0/0	0/0	0/2	0/0	0/0	0/2
104716992	02/26/2024	Girl Delivery	N	104716992	0/0	0/0	0/0	0/0	0/0	0/5	0/0	0/5	0/0	0/0	0/10
104796102	02/26/2024	Girl Delivery	N	104796102	0/1	0/0	0/0	0/2	0/2	0/2	0/2	0/0	0/0	0/0	0/9
105145892	02/28/2024	DirectShip		105145892	0/0	0/0	0/0	0/0	0/0	0/2	0/2	0/0	0/0	0/0	0/4

1. Check Type, INCL in IO column and CShare



Create Recognition Orders

Create Recognition Order



The screenshot shows the Smart+Cookies web application interface. The top navigation bar is blue and contains the following items: Dashboard, My Troop, Orders, Booth, Rewards, Finances, Reports, Cookies, Safety and Training, Resources, and Help. The Rewards menu is expanded, showing Manage Recognition Orders and Recognition Order. The Recognition Order menu item is highlighted. Below the navigation bar, the page title is "Recognition Order" and "Troop: 5001". Below the page title, there is a form with the label "Order Type:" and a dropdown menu. The dropdown menu is open, showing three options: "Select Recognition Order", "Select Recognition Order", and "Main". The "Main" option is highlighted. Below the form, there is a large white box with the text "Please beain your Recoanition Order by selectina".

To create Main Recognition: Go to Rewards tab, then Recognition Order

Choose Main from the Drop down menu

Review and make any selections needed

Order Type:

Main

DEADLINE: April 19, 2024 @ 11:59 PM

LAST EDITED: Carrie Harding ON: March 27, 2024 ⓘ

STATUS: COMPLETE

SUBMIT

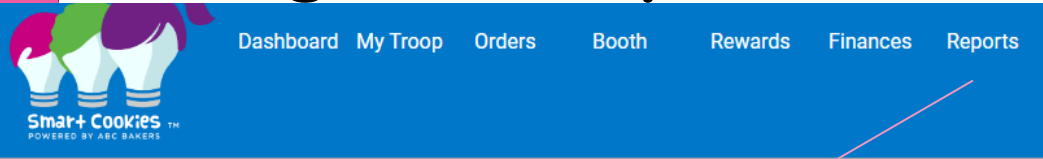
Sort By

Search



Sutton	Packages sold: 816	UNREAD		
isales	Packages sold: 600			
ranch	Packages sold: 447			
Flannagan	Packages sold: 412			
inClute	Packages sold: 197	UNREAD		
comb	Packages sold: 130	UNREAD		

Recognition report



Reports

Report Categories

- Booths
- Entity
- Orders
- Finance
- Rewards
- Inventory & Delivery

Reports

- Recognition Order Summary By Girl
- Recognition Order Summary By Troop
- Troop Initial Recognition Order Summary

Add to Favorites

Go To Report

[Preview It](#)

[Report Info](#)

Troop: 3001

Troop Level: All

Girl Name:

Recognition Plan Type: All

Item Type: All

Recognition: All

Order Type: All

Begin Date:

End Date:

Select View Type: PDF

[Go to Report Listings](#) [Reset](#) [View Report](#)

Save Final Reports

- Girl Balance Summaries
- Troop Balance Summary
- Recognition Summary by Girl
- Digital Cookie All Orders Report





Thank you!